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INSTRUCTIONS TO ADD SECOND PARENT TO CHILD'S SOCIAL SECURITY RECORD

By Attorney Emily Dudak Taylor
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As promised, here is the information we gathered yesterday afternoon from our local Social Security office.

Basically you are requesting a new SS card for the child. Use Form SS-5 (Application for a Social Security Card).

Again, it is important to do this right away, during the Obama Administration. It is unknown what new directives federal agencies, such as the Social Security Administration, will receive under the new administration.

Go to your nearest SSA office and bring the following:

- (Documents must be originals, current, and unexpired)
- Form SS-5, listing both parents
- Proof of identify for both child and parents
 - Birth certificate DOES NOT count as proof of identity
 - Photo ID
 - Driver's license
 - State ID card
 - U.S. passport
 - School ID
 - Military ID
 - If you do not have photo ID, you will need two of the following forms:
 - School document (signed/dated on letterhead with name and date of birth)
 - Doctor's note (signed/dated on letterhead with name and date of birth)
 - For children under 5 years, you can use immunization records (signed and dated by the doctor on letterhead with name and date of birth)
- Document showing the change requested (i.e., that your child has two parents)
 - Adoption order
 - Parentage order
 - Two-parent birth certificate (preferably Parent/Parent, not Mother/Father and preferably the amended birth certificate issued after obtaining an adoption or parentage order)
- You may need to provide proof of citizenship, bring it just in case
 - Birth certificate for birth in the United States
 - Certificate of Citizenship or Naturalization
 - U.S. passport

If you have any problems, feel free to call or email us. See www.law4kids.com. Nothing in this post should be construed as legal advice. Just friendly information.